

WINNEMUCCA MULE RACES & SHOW WESTERN TRADE SHOW

June 4 & 5, 2011

COMMERCIAL SPACE and EXHIBITOR INFORMATION

SHOW DATES AND HOURS FOR EXHIBITORS:

Exhibitors must be present in their booth during these hours.

Saturday, June 4, 2011

9:30 am – 5:00 pm

Sunday, June 5, 2011

9:30 am – 5:00 pm

NOTE: Exhibit Hall not available for move-in until after 2 pm of Friday, June 3rd

EXHIBIT SPACE RATES

Artisan and commercial exhibitors only (NO FOOD).

Indoor 10' x 10' booth \$40.00

Larger-call for prices

Outdoor 10' x 10' booth \$35.00

Larger-call for prices

Note: RV's will not be permitted in concession area.

CITY BUSINESS LICENSE:

All booths, at which sales are made, must pay a Winnemucca City Business License Fee. The City business license fee is \$10.00 per exhibitor. For your convenience, the fee will be collected at the time of signing the Exhibitor Agreement.

APPLICATION:

All vendors requesting space during the event are required to complete and return a commercial space application form. New applicants may be required to include a photograph and/or a complete written description of their exhibit along with the application. Spaces are assigned at the availability and discretion of Committee.

PAYMENT:

Upon approval of your application, a space will be assigned and an Exhibitor Agreement will be mailed to you as notification of approval. Sign and return the agreement with your payment. The agreement is null and void and the space will be released if the agreement is not returned with the payment by the due date specified. No Exhibitor will be allowed to move into his/her booth without full payment of exhibit space fees.

No personal checks will be accepted after May 11, 2011. Fees thereafter must be paid by cash, money order or cashiers check.

SALES TAX, 6.85%:

All vendors are responsible for paying Nevada State Sales Tax, if applicable. For your convenience, a form will be provided to each vendor by the Show Management. Payments must be made directly to the Nevada Department of Taxation, by each vendor. A list of all vendors will be submitted to the Nevada Department of Taxation as per their request.

REFUND AND CANCELLATION POLICY:

No refunds after May 11, 2011. Exhibitors wishing to cancel a space prior to this date must submit a written request for refund. All refunds are subject to approval by the Committee.

GENERAL RULES

- A. Sound devices, including but not limited to, loud speakers, organs, pianos, radios, are subject to approval of Committee, and if allowed, must be controlled so as not to interfere with others. The privilege for use of such sound devices may be revoked at any time.
- B. Exhibitors must have at least one person in attendance at their exhibit at all times the Show is open to the public, and must care for and keep in good order the space occupied by them, taking every precaution against possible injury to visitors, guests or employees.

- C. Placing of advertising material on or in automobiles is specifically prohibited and no permission for such distribution will be granted under any circumstances.
- D. No solicitation except by exhibiting firms is allowed. Demonstrations of products must be confined to the Exhibitor's assigned space and in no case may extend to other areas of the grounds.
- E. Advertising materials, such as those of tobacco and soft drink manufacturers are prohibited anywhere except by specific permission of the Committee. Advertising of candidates for public office may be displayed only in a booth rented for that purpose.
- F. The Committee reserves the right to refuse exhibits which would in any way detract from the dignity of the Show.
- G. The Committee reserves the right to stop or remove from the Show or relocate any Exhibitor or his representative and/or exhibit, performing any act or practice which, in the opinion of the Committee, is objectionable, interferes with the performance of other Exhibitors, or creates a health, safety, or fire hazard. No refunds.
- H. Exhibitors shall comply with those laws, rules and regulations and codes of the State of Nevada, Humboldt County, City of Winnemucca, and the Winnemucca Mule Races & Show that may include, but not limited to, Workers Compensation Insurance, health and safety, taxes, fire, construction, and utilities.
- I. It is mutually understood and agreed that no alteration or variation of the terms of this contract shall be valid unless made in writing and signed by the parties hereto.
- J. The decision of the Committee, on all matters not covered in these conditions, must be accepted as final.
- K. This agreement is not binding upon the Winnemucca Mule Races & Show until it has been duly accepted and signed by authorized Committee.

RULES OF CONDUCT:

All Exhibitors are expected to conduct themselves in a professional manner, according to the rules of this agreement. Any unruly conduct, refusal to follow rules, or use of foul language to Show patrons or personnel will be considered grounds for expulsion. No refunds.

All booths must be installed and ready for business no later than 9:00 am, Saturday, June 4, 2011. Vehicles will be permitted in the area during set-up of booths for unloading only. No vehicles will be allowed in the area while the Show is open to the public. (Including) All Exhibitors must report to Show Management to verify space assignments prior to set-up.

PRODUCT INFORMATION:

It is expressly understood that the Exhibitor, his agents or employees, are prohibited from holding drawings, games of chance, or from distributing, selling or displaying products, except for those listed in the Exhibitor Agreement and approved by the Committee.

LITERATURE:

All literature that is to be distributed or displayed must be approved in advance by the Committee.

DRAWINGS:

Free drawings that have been approved by Show Management and which comply with all applicable Federal, State and Local statutes and ordinances will be permitted. All drawings must be registered with Show Management prior to confirming the Exhibitor Agreement. The names and addresses of winner's must be filed with the Show office within three (3) days of the Show's closing date.

EXHIBIT MOVE-IN:

Exhibitors may move in to set up their exhibits/booths during the following times:

Friday, June 3, 2011	2:00 pm - 5:00 pm
Saturday, June 4, 2011	7:00 am - 9:00 am

BOOTH FURNISHINGS:

Exhibitors must provide their own booth materials and supplies, such as decorations, shade top, display cases, etc. The Show will provide 1 table and 2 chairs per Exhibit space (indoor booths only). Outdoor vendors must provide their own tables and chairs.

ELECTRICAL:

Outlets required by Exhibitor for lights or power will be subject to availability. Electrical needs must be requested in advance.

EXHIBIT CLEAN-UP:

Each Exhibitor is responsible for the clean-up of his/her exhibit area.

EXHIBIT REMOVAL:

All booths **must** remain open Sunday until the Show has officially closed. Failure to do so may result in the rejection of future applications. You must have removed all of your vendor merchandise and contents of booth by:

Sunday, June 5, 2011 — 9:00 pm

During dismantling, Exhibitor will be expected to remove all trash and debris from their exhibit area and place it in trash containers provided by the Committee. Any articles or materials not removed from the grounds by 9:00 pm, on Sunday, June 5, 2011, will become the sole property of the Show. The Committee reserves the right to dispose of such property in any manner it may deem in the best interests of the Show.

SECURITY:

The Winnemucca Mule Races & Show does not provide security. The Building will be locked ½ hour following the hours of operation each day and opened ½ hour prior to.

HOLD HARMLESS:

The Exhibitor agrees to indemnify and hold harmless Humboldt County, the City of Winnemucca, Winnemucca Events Complex, Winnemucca Convention & Visitors Authority, the Winnemucca Mule Races & Show, their officers, agents and employees from any and all claims, causes of action and suits occurring or resulting from any damage, injury, or loss to any person or persons including, but not limited to, persons to whom the Exhibitor may be liable under any Worker's Compensation Law and the Exhibitor himself and from any loss, damage, cause of action, claims or suits for damages, including, but not limited to, loss of property, goods, wares, or merchandise, caused by, arising out of, or in any way connected with the exercise by the Exhibitor of the privileges granted herein.

In the event the Exhibitor fails to comply in any respect with the terms of this agreement, all payments for the exhibit space shall be deemed earned and non-refundable by the Committee and the Committee shall have the right to occupy the space in any manner in the best interest of the Committee without further notice to the Exhibitor.

The Winnemucca Mule Races & Show will not be responsible for the safety of exhibits against theft, fire, robbery, accident, or any other destructive cause, or for any injury that may arise to the public in the leased area, or to the Exhibitors or their employees.

WINNEMUCCA EVENTS COMPLEX ON-GROUND CAMPING

The Winnemucca Events Complex (WEC) has 50 campsites on the facility. Each space contains a 30 AMP electrical outlet. Water and one dump station is available in the area. There is a shower and restroom facility located adjacent to the camping area.

NOTE: On-grounds camping is available only to those participating in or attending an event or activity on the WEC. This includes overnight stalling of livestock. All others or those desiring full hookups, showers, swimming pool and other amenities are encouraged to utilize one of the three commercial RV parks located in Winnemucca.

- ◆ Hi-Desert RV Park (775) 623-4513
- ◆ Model T RV Park (775) 623-2588
- ◆ Winnemucca RV Park (775) 623-4458

Dry camping and limited number of additional locations with electrical is available throughout the facility

Camping Fees

Campsites w/30 amp outlet (Must be reserved and paid with application or entries) \$20.00/night

Other on-grounds camping with / limited electrical (first come, first served). \$20.00/night

Dry camping. No electrical (first come, first served). \$10.00/night

Reservations

Camping in the campsites is by reservation only and will be assigned in order received. All other camping is first come, first served. All camping fees must be paid in advance at the time of submitting entries or vendor application. Please attach a Camping Request Form to Vendor Form. All group orders must be sent together in the same envelope. One vehicle per camping space. Please provide a list of all names in your group for emergency purposes. Show committee has strict policy against exchanging campsites once assigned. Cancellations will be accepted up to 7 days prior to start of event. No refunds after this date. For additional information regarding reservations call: Brenda at 775-623-5071 ext. 103 or by email at brenda@winnemucca.com.

IMPORTANT: Each camping vehicle or tent must possess and display, in a prominent location, a valid camping permit. Camping or using power without said permit may result in a citation per NRS 205.445.

Camping Rules

- ◆ Non-contained fires for cooking or heating are not permitted.
- ◆ All campsites must be kept clean for the enjoyment of all occupants. Occupants must clean up after their horses/pets.
- ◆ Horses may not be tied to camping vehicle or trailer or in temporary stalls in campsite.
- ◆ Dogs must be on a leash at all times. Do not allow your dog to run free or pose a threat to other campers. Dogs are not allowed in the grandstands or other buildings.
- ◆ Generators are only allowed to run from 6:00 am to 10:00 pm. Please be considerate of those around you. If it is not absolutely necessary to run your generator, don't!!
- ◆ Quiet time is from 10:00 pm to 6:00 am. This includes radios, barking dogs and parties.
- ◆ Any guest, their children, or visitors who become a nuisance will be asked to leave the grounds.
- ◆ All refuse is to be deposited in containers provided.

Thank you for your cooperation.